



# Tuition Contract for International Students Studying at Papanui High School

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The Parties to this contract are:

\_\_\_\_\_  
Parents of the International Student  
and

Papanui High School Board of Trustees ("The School")

## Terms & Conditions

- \*1. The school will provide tuition services to the "Parents/Student". The above parties acknowledge that \_\_\_\_\_ "the student" is the recipient of the tuition services but is not party to this contract if under 18 years.
- \*2. The school will provide tuition in accordance with the New Zealand Ministry of Education Code of Practice for the Recruitment, Welfare and Support of International Students.
- \*3. The "Parents/Student" appoint and authorise the Principal of the School (or such other person as may be appointed by "The School" to carry out the principal's duties) to:
- 3.1 Receive information from any person, or authority concerning the student for medical, educational and welfare purposes.
  - 3.2 Provide consents in respect of any activity carried out and authorised by "The School".
  - 3.3 Receive financial information relating to the student for immigration requirements.
  - 3.4 Provide consents that may be necessary to be given on the student's "parents"
- \*4. "The School" shall use its best endeavours to ensure the safety, health and well-being of the student but shall not be liable for:
- 4.1 Any damage or harm caused to the student or the student's property arising out of the student's accommodation arrangements or while attending the School or outside of normal school hours.
- \*5. The Refund Policy for "The School" is based on Section 4B(7) of the Education Amendment Act (N. 4) 1991.
- 5.1 In order to be eligible for any refund the "Parents/Student" must apply in writing to "The School".
  - 5.2 If you change your mind before coming to New Zealand, full tuition fees will be refunded. "The School" reserves the right to deduct an administration cost of NZ\$500.

- 5.3 If the “Parents/Student” wishes to cancel the student’s study after coming to New Zealand, or undertake alternative study after the course has started, no refund will be made except in the case of:
- a) Return home because of student’s serious illness
  - b) Return home because of death or serious illness of a close member of the student’s family
  - c) Compassionate grounds at the discretion of Papanui High School
- In the cases under New Zealand law, the school must retain amounts to cover costs already incurred. The balance will be refunded. Medical evidence must be provided.
- 5.4 No refunds will be made to the “Parents/Student” whose student is asked to leave the School because of misbehaviour, poor attendance, non-compliance with homestay regulations or violation of the New Zealand law, including traffic laws.
- 5.5 No refunds will be made to the “Parents/Student” who wishes to transfer the student to another school in New Zealand or overseas for whatever reason.
- 5.6 No refunds will be made to “Parents/Student” whose student returns home for any reason other than the student’s serious illness or death/serious illness of a close member of the family.
- 5.7 No refunds will be made to the “Parents/Student” who acquire Permanent Residence for the student or whose parents acquire a Work Visa/Permit, after having enrolled at the School.

- \*6. The “Parents/Student” agree that the student will comply with the School Rules.
- \*7. The “Parents/Student” must advise the International Department of any change of address, or contact details.
- \*8. The “Parents/Student” acknowledge that personal information of the student or the “Parents/Student” held by “The School” can be used for the purpose of application for tuition, provide tuition and associated services provided by the school and as a means of communication with the “Parents/Student” with that information as “The School” sees fit.
- \*9. All disputes will be in terms of New Zealand Law and held in New Zealand Courts.
- \*10. The “Parents/Student” agree that the student will live in accommodation arranged or approved by the school.
- \*11. The “Parents/Student” accept the right of “The School” to change an academic course if it is seen to be necessary for the student. Also it must be accepted that if a student commences throughout the year, the subjects of choice may not be available.
- \*12. **Medical and Travel Insurance:** International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand

**Eligibility for Health Services:** Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at [www.moh.govt.nz](http://www.moh.govt.nz).

**Accident Insurance:** The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at [www.acc.co.nz](http://www.acc.co.nz).


- \*13. **Immigration:** “Full details of immigration requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available from Immigration New Zealand, and can be viewed on their website at [www.immigration.govt.nz](http://www.immigration.govt.nz)”

**CODE:** Papanui High School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International students. Copies of the Code are available from the New Zealand Qualifications Authority website at [www.nzqa.govt.nz/providers-partners/caring-for-international-students/](http://www.nzqa.govt.nz/providers-partners/caring-for-international-students/)

**Execution**

I have read and understood the terms set out in this agreement and agree to them.

<b><u>Parent Of</u></b>	
Name of student: _____	
Signed: _____ "Parents"	Date: _____
*Full Name of Parent: _____	
*Residential Address where Parent normally resides: _____ _____	
* Country: _____	

<b><u>The School</u></b>	
Signed: 	Date: _____
*The Director of International Students on behalf of the Papanui High School Board of Trustees	
Name of Director:	Mrs Angela Crow