Papanui High School

The purpose of this document is to provide guidelines for Papanui High School students outlining our guidelines for remote learning whilst offsite during the COVID-19 Lockdown period.

"E ki ana koe, ki ahau, he aha te mea nui? Maku e ki atu kia koe. He tangata, he tangata, he tangata."
(Should you ask me, what is our greatest treasure, then I will reply: it is people, it is people, it is people.)

Learning Beyond the School Gate

We are currently working in a climate of change and uncertainty with the global Coronavirus outbreak. As we plan for the next few weeks, it will be necessary for our students to have contact with school and support around their learning. The reasons for this are twofold:

1. We want to reduce potential learning gaps for students as much as possible
2. We want to provide normality and stability for our learners and community through these challenging times

We will be encouraging all learners to set themselves up with a daily structure and place of study in their homes to maintain a helpful routine and healthy balance between study time and downtime.

Students should consider:

❖ The structure of their day – it might be useful for students to structure their day based on their current timetable
❖ When they will check their emails/communications from school and peers?
❖ What space will they work in? Is it comfortable and free from distractions?
❖ When will they take a break, get fresh air and exercise?
❖ How will they ensure they drink plenty of water and eat well?
❖ How will students make space in their day for creativity and device-free time?
❖ Their own well-being, how will they stay connected and how can they access support if needed?

How will the learning work?

All departments are planning a range of activities for learners, and have also discussed how teachers will connect with students directly. This planning will be updated by teachers as necessary, depending on how long the school is closed.

Note that in some practical subjects, it will not be possible to complete practical tasks that require the use of school facilities. Alternative tasks will be offered. We will not be attempting to replicate the school day in terms of workload or tasks. This is to allow us to get the right balance between wellbeing and learning. Teachers will be aiming for clear, simple tasks with a balance of self-paced activities and conversations to help learners stay connected to us and each other.

Format of Week 1, Term 2
School-Wide Timetable

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
EASTER MONDAY School Closed	**DAY AFTER EASTER BREAK** Holiday for Schools - School Closed	**TERM 2 BEGINS** **CHECK & CONNECT DAY** **REMOTE LEARNING BEGINS**	**REMOTE LEARNING CONTINUES -** **VIRTUAL ASSEMBLY** **CHECK & CONNECT -** back up day	**REMOTE LEARNING CONTINUES -** **CHECK & CONNECT -** back up day

Format of Week 2, Term 2
School-Wide Timetable for online "Face-to-Face" Sessions - Google Meet

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9.00 am	**SENIORS** Monday P1 Class	**SENIORS** Monday P4 Class	**Year 10** MAT **Year 9** TECH	**Year 10** SST **Year 9** SCI	**Year 10** OPT(81) **Year 9** SST
11.00 am	**SENIORS** Monday P2 Class	**SENIORS** Monday P5 Class	**Year 10** ENG **Year 9** OPT	**Year 10** HPE **Year 9** ENG	**Year 10** OPT(82) **Year 9** HPE
1.00 pm	**SENIORS** Monday P3 Class	**SENIORS** Monday P6 Class	**Year 10** SCI **Year 9** ARTS	**Year 9** MAT	**Year 10** OPT(83)

Seeking help from teachers

Students will have access to their teachers through a number of media:

- ❖ Email
- ❖ Google Classroom
- ❖ Google Meet
- ❖ Google Hangouts
- ❖ Telephone calls
- ❖ Text messaging etc

However, it is important to remember we are all in this together and there may be contact limitations to teachers as they too may become unwell or have family members to attend to. Teachers will endeavour to communicate with students as soon as possible, but this may not be instant. Our preference is that you contact staff between 8.30 am and 4.00 pm.

Assessment and NCEA

We are continuing to follow our NCEA assessment policy, in line with guidance from NZQA. Departments may defer assessment and alter deadlines. We will work to ensure that assessments continue to be reliably and consistently managed.

Whānau support

Whānau can support their child's learning by checking in with them and their work plan each day and by helping them stay connected to their teachers and their peers. Encourage your child to take breaks, seek fresh air and maintain a balance between online and offline time.

Staying connected

It is important to stay connected to your peers, the school and our wider community. The schools [facebook page](#) and [instagram account](#) are regularly updated with important information and fun challenges.

The Papanui Youth Development Trust [website](#), [facebook page](#) and [instagram account](#) also provide a number of activities and challenges to keep you connected to our wider community.

Student Support Services @ PHS

Our counsellors are available for support. To access this support email kvk@papanui.school.nz or direct dial 3750022 or phone 3526119 ext 832 and leave a message detailing how you would like support from our Student Support Services. Someone will clear the messages regularly and put you in contact with our support services. If however, your matter is urgent, please contact the following:

- *Free call or text **1737** support from trained counsellor*
- *Child, Adolescent & Family (CAF) Emergency Team (Business hours) **0800 218 219** - press 2*
- *Crisis Resolution, Freephone **0800 920 092**, (After hours), 7 days a week.*
- *Youthline – **0800 376 633** or free text **234***
- *Lifeline – **0800 543 354***
- *Suicide Crisis Helpline – **0508 828 865 (0508 TAUTOKO)***

If it is an emergency or you, or someone you know, is at *immediate risk* call 111

Be kind, use nice words, be patient and look after yourself and whānau!
We can do this!